

# Planning Outstanding Meetings & Conferences Worldwide Since 1996!

**FOR OVER 20 YEARS** Capital Meeting Planning, Inc. (CMP) has collaborated with our clients, attendees, and partners to plan and implement quality meetings with unmatched customer service. We have a staff of industry experts who execute meetings and events that deliver exceptional results.

## When you hire CMP you're getting all this experience:



**38** States (105 unique cities)  
**3** U.S. Territories  
**10** Countries



**145** years of combined experience planning exceptional meetings

**1,000 +** meetings and counting since 1996

**GLOBAL PRESENCE.** CMP has experience partnering with clients locally and across the globe. We have successfully planned and implemented meetings worldwide.

**A TEAM OF EXPERT MEETING PLANNERS.** CMP has an experienced team with CMP's senior staff working together building our core team for more than 15 years.

**EXTENSIVE EXPERIENCE.** CMP has planned and organized all types of meetings and conferences from 20 person meetings to conferences with over 1,500 attendees, speakers, and exhibitors.

### OUR APPROACH

**High-Quality | Thoughtful | Detailed | Comprehensive**

CMP works with our clients to understand their needs, organizational constraints, and objectives. By getting to know our clients and becoming an extension of their team, we are able to make proactive suggestions to maximize resources and create optimal solutions to challenges. We pride ourselves on providing unmatched customer service in the pre-planning, on-site, and post-meeting process.

### OUR TEAM

**Flexible | Resourceful | Responsive | Accessible | Multi-lingual**

Our experienced staff is committed to providing high quality service and making sure that all details are well thought-out and efficiently executed. Our clients often tell us how much they appreciate our hard work, flexibility, resourcefulness, responsiveness, and accessibility which ultimately separates us from the rest in our industry. Our multi-cultural staff can provide support in English, Spanish, and Italian.

### OUR SERVICES

**Innovative | Quality Driven | Outside the Box | Logistics**

- Site Selection & Contract Negotiation • Budget & Timeline Development
- Customized Registration & Website Development • Marketing & Communications
- Technology Solutions • Exhibit & Trade Show Management
- On-Site Implementation • Post-Meeting Evaluation

### OUR CLIENTS

**Corporate | Non-Profit | Government | Academia**

We've had the privilege of working with incredible clients worldwide spanning a broad range of industries, including: Big Data, Banking, Energy & Environmental Management, Healthcare, Science & Technology, Education, Law Enforcement, Adolescent Health, Animal Welfare, Libraries & Museums, and Cultural Heritage.

"We hired CMP) because we wanted to make sure we were getting good value on our meetings. CMP has helped us by negotiating very favorable hotel contracts, saving us more than 50% on the cost of A/V, and taking care of every planning detail. What I really like is how they've become part of our team. I would highly recommend CMP to any organization that feels like they are paying too much for their meetings and needs top-quality meeting planning support. They will make your life easier!"

**June R. Jewell, CPA**  
President, AEC Business Solutions, USA

For more information about our services and how we can add value to your meetings and events, please visit our website: [www.cmpinc.net](http://www.cmpinc.net), email us: [meetings@cmpinc.net](mailto:meetings@cmpinc.net), or call: 703-536-4993.